

WHAPLODE AND WESTON ST MARY CHURCH OF ENGLAND PRIMARY SCHOOL

VIRTUAL COMMITTEE MEETING FINAL MINUTES
TUESDAY 16TH JUNE 2020 AT 5:00PM

PART 1

Present: Mrs E Adie, Mrs A Flack, Mrs R Walker, Mr C Mackman, Rev G Atha, Mr V Cook, Mrs I Hooper, Mrs R Neno, Mrs J Smith
Also present: Mrs S Rix, Mrs K Davis (Minutes)
Apologies: Mrs S Roberts

Opening prayer given by Rev G Atha.

Meeting started at 5.03pm

Agenda item	Issues	Agreed Action	Responsible
		Virtual meeting held via Zoom. Mr C Mackman thanks Rev G Atha for all his hard work and expressed how he would be missed when he leaves the parish.	
1. Apologies for Absence		Mrs S Roberts sent her apologies.	
2. Declaration of Interest		There were no declarations of interest in any item on the agenda.	
3. Minutes of the previous meetings held on 16 th December 2019, 18 th March 2020, 29 th January 2020 and 3 rd March 2020.		Minutes approved in meeting as a true record by Mr C Mackman. <i>Q. Did the tree complaint get resolved? (Mr C Mackman)</i> Mrs S Rix explained how it had been passed to Mr M Lunn at the LAAT and we had not heard anything else.	Clerk to give minutes of all missed previous meetings to Mr C Mackman to sign.
4. Matter arising from previous meetings and follow up of actions		Mrs V Cook explained that she had nearly completed all her Health and Safety monitoring at both schools before lock down. She asked if she could submit what she has completed and then as soon as visits were allowed to happen she would complete. The GB were happy with this. <i>Q. Did the Admin Policies get added to both School Websites? (Mr C Mackman)</i> The clerk replied Yes.	

5. Minutes from committees and matters arising		No matters arising.	
6. Report of Head Teacher to include:	<ul style="list-style-type: none"> • Provision in school and home learning • Safeguarding • Pupil and staff welfare and wellbeing • School Development Plan – update on Targets/Objectives met and plans for 2020-21 	<p>Whaplode</p> <p>Mrs E Adie explained how the data was where it was mid-year before lockdown. The School development plan had been finished a term early and the recommendations for this year will be carried over to next academic year. They are unsure what the data will look like as things are changing at such a rapid rate, Mrs E Adie started writing the HT report back in May and has changed it so many times. Mrs R Walker agreed it was the same for Weston St Mary.</p> <p>Mrs A Flack expressed how in one week there was 41 updates from the DFE.</p> <p>Mrs E Adie updated the GB on the staffing and explained how they have managed to return some of the shielding/vulnerable staff back to school. These members have had a personal risk assessment completed and some roles and tasks have been adapted.</p> <p>Mrs E Adie explained that the school now has Reception, year one and year six back. Reception currently has 4 children who attend 2 days a week, year one has 5 who also attend two days a week and year six currently have 6 children that are split over 2 days a week in 2 groups. This was because initially more parents wanted their children to return, so 2 groups were set up. Some of parents decided they did not want their children to return so the numbers became less. Mrs E Adie continued to explain that returning to school is a massive step for some of them and they are scared.</p> <p>Mrs A Flack stated that there was only a 30% uptake to the further openings.</p> <p>Mrs E Adie is hoping more people will start to see that the schools are safe and more children will return.</p> <p>Mr C Mackman explained that this would be a natural progression with society.</p> <p><i>Q. With the vulnerable staff not able to attend school, are they able to support the children at home? (Mrs V Cook)</i></p> <p>Mrs E Adie commented that these staff members are posting daily on the padlet and children can contact them via this. The Teaching Assistants are laminating and preparing for the new academic year, the school has never been so prepared.</p> <p><i>Q. The children who are attending, are they happy to be back and is it having a social benefit? (Mr V Cook)</i></p> <p>Mrs E Adie explained that for the majority of the children, yes, they are enjoying seeing some of their friends and seeing the teachers. There is</p>	

one reception child who seems reluctant but going Mr Ruck has tried to make the reception area as normal as it can be for the children.

Q. All the vulnerable children, more at Weston St Mary, are they missing education opportunities, especially year 6 at Weston St Mary? (Mrs V Cook)

Mrs R Walker expressed that Weston St Mary currently have 4 year six pupils attending school, 1 key worker child and 1 child with and EHCP and that Miss K Jesson is doing a fantastic job at keeping in touch and keeping momentum going with her students. Children are active on TT Rockstars and the padlet.

Mrs E Adie expressed that Whaplode have similar systems in place with regular responses on the class padlets, the office call once a week to the vulnerable children and also with the collection of FSM parents and children are being seen.

Mrs E Adie went on to explain that as of this week, Whaplode have started Zoom meetings this week for teachers to see what the children have been up to.

Mrs I Hooper commented that the Government were meant to be paying for the internet for everybody!

Mrs A Flack explained that was why both Whaplode and West St Mary set up the class padlet as this can be accessed via a phone as does not use a lot of data.

Mrs I Hooper stated that it has taken so long for the Government to action this, weeks have been missed.

Mrs E Adie continued to explain how Whaplode has links with the community and are receiving regular food drops from Holbeach Larder which are being offered to the FSM families.

Weston St Mary

Mrs R Walker started by wanting to reiterate the rapid changes that have been happening and that things need to be constantly changed and thanking Whaplode for helping and supporting while she is at home shielding.

Mrs R Walker mentioned that Weston's SDP has a term's worth of gap but as with Whaplode, this would be carried forward to the next academic year.

Mrs R Walker explained Weston St Mary have seven pupils attending, no reception children, one year 1, four year 6 and two key workers. The staff have now returned to Weston St Mary after being at Whaplode and are enjoying being back with the children.

Mrs R Walker expressed that at Weston St Mary, vulnerability is high so the office has worked hard to keep in touch with the families via phone calls and emails. Some families are happy to hear from the office but others seem to want to be left alone. The teachers are monitoring

		<p>the home learning and making changes if needed. Some children are very active and some are not.</p> <p>Mrs R Walker expressed how Weston have had 2 EHCP passed through, one internally and one via a parent.</p> <p>Mrs R Walker explained that there was a safeguarding issue which was managed by Mrs Z Halden who is currently sitting at Weston St Mary.</p> <p>Mrs I Hooper commented that she was very impressed with Mrs Z Halden when she spoke to her previously after she had spoken to Mrs E Adie for updates.</p> <p><i>Q. How are all the staff coping? (Mrs V Cook)</i></p> <p>Mrs A Flack commented that all staff have been fantastic and very resilient. Staff have been calling children and adapting very well whether they are in class or shielding. Staff were asked to work over Easter which they accepted and coped very well with.</p> <p><i>Q. How are the SLT's coping? (Mrs V Cook)</i></p> <p>Mrs A Flack mentioned that aggressive parents are hard on all staff.</p> <p>Mrs V Cook asked if it would be possible for Mr C Mackman to write an appropriate letter to all staff.</p> <p>Mrs I Hooper expressed that nobody could ask more of the staff at Whaplode and Weston.</p> <p>Mrs C Mackman explained that aggressive parents leave a lasting mark on staff. He went on to say that all staff deserve a pat on the back and they have been doing a fantastic job.</p>	Mr C Mackman to write a letter to all staff.
7. Pupil Outcomes – update on progress and 'results' for summer 2020		<p>Mrs A Flack explained that the schools can only work on mid-year teacher assessments and if children were on track last time we saw them they have achieved. Some may have thrived with the lockdown but will need to look at where they are at in September and identify then.</p> <p>The teachers will be able to arrange interventions and will be able to focus on this as the schools are in front on preparations.</p> <p>Mr C Mackman stated that gaps would need to be looked at.</p> <p>Mrs A Flack explained how there is a curriculum plan ready for when pupils return.</p>	
8. Finance Report – Recommendation of 2020-21 Budget		Mrs S Rix discussed the Finance Report	
9. Local Board Monitoring, Support and Challenge during School closure		<p>Mr C Mackman explained how monitoring is very difficult at present and that Zoom meetings, email contact and the class padlets are the best way.</p> <p><i>Q. Is there anything specific the SLT feel they need monitoring or support in? (Mrs V Cook)</i></p> <p>All SLT's replied No.</p> <p>Mrs I Hopper commented that normally she would be in to monitor safeguarding but this happened just before lockdown. Mrs I Hooper</p>	

	<p><i>Due to limited time on Zoom platform some Governors emailed in questions which are listed below</i></p>	<p>has had a catch up with both Mrs E Adie and Mrs Z Halden during lockdown.</p> <p><i>Mrs J Smith asked if it would be possible for the head of schools to provide a weekly update for the GB?</i> Mrs V Cook expressed this would be a good idea but not if it entails too much work. Head of Schools agreed this would be good.</p> <p>Questions below were received from Mrs I Hooper. <i>How did the Zoom lessons go on Friday and how many children took part?</i> Weston children had a keeping in touch meeting on Friday. The demand was low and where it was planned to have a meeting for each class it was condensed into 1 session. 30% of children roughly took part. Whaplode are commencing keeping in touch meetings today. 82 children had signed up by 09:00 16.6.2020 which is roughly 50% <i>How many children are not active on the class padlets at each school and what strategies are you using to engage them?</i> The padlets are a moveable feast dependent on engagement and year group. <i>How many children are currently attending each school?</i> WSM number attending school is 6 Whaplode number attending 38 <i>Has lockdown given rise to any safeguarding concerns?</i> There have been a couple of safeguarding concerns we got the community police officer to attend an address to ensure the child was safe. Admin staff delivering lunches checked on difficult to reach children at WSM. We have had 1 notification from encompass regarding domestic abuse which has been logged. Regular welfare calls are completed by admin or directly by teachers. <i>How is staff morale?</i> Parents are becoming more aggressive as school openings continue to be an issue. This has resulted in some very aggressive phone calls and unrealistic expectations of marking and feedback. This has really upset staff as we believe we have met the challenges head on and supported our pupils much more than many schools. <i>Are there any plans to open school past the normal end of term and if so, how will this impact on staff?</i> I have no plans to open schools during the Summer, my staff have continued to work hard even giving up part of their Easter holidays. I think it would be unfair to expect them to give up even more. 30% of parents are taking up the offer of places in EYFS/Y1 and Y6 at the</p>	<p>Head of Schools to provide weekly update to GB.</p>
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		<i>present at Whaplode and it is about the same at WSM although no pupils in EYFS wanted to take up places at WSM.</i>	
10. Safeguarding		Mrs A Flack explained that after making the welfare calls at Whaplode the school had not heard from a family for a while, therefore a PCSO was called and asked to attend the address. The PCSO reported back to the school and everything was OK. Mrs E Adie commented that CPOMS are reviewing things and how schools are working. Mr C Mackman expressed schools are doing a good job	
11. Christian Distinctiveness		Mrs A Flack explained how Rev G Atha's Youtube collective worships were fantastic and thanked him for all his hard work. Mr C Mackman commented that losing Rev G Atha was a big loss. Mrs I Hopper expressed that he would be sadly missed. Mrs A Flack explained that the schools had updated the SIAMS report and this had been shared with the GB.	
12. AOB	<i>Succession of Chair Parental Aggression</i>	Mrs I Hooper commented that previously the Deputy CEO had asked if there was a plan in place if the Chair was to resign or be off for any length of time. Mrs V Cook explained that at the time of the meeting with the Deputy CEO, they were happy with what the GB had previously put in place and had no further concerns. The Chair Mr C Mackman told the GB that he has no intention of resigning and he would not be so disrespectful not to give the GB plenty of time to forward plan The GB discussed parental aggression. Mrs A Flack sent thanks to Mrs R Neno for the afternoon tea that was sent to staff at Whaplode. Mrs V Cook requested a catch up Zoom meeting to happen at the end of the term. GB agreed this would be a good idea. Congratulations to Mr R Walker from all the GB.	Clerk to send out Zoom meeting schedule for 7 th July at 5:00pm
13. Agree Meeting Dates for 2020-21			Clerk to organise dates for 2020-21

The meeting closed at 6.13pm

Signed: _____ Chair of Committee

Date: _____

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