



Weston St Mary Church of England Primary School



Weston St Mary CE Primary School
Small Drove
Weston
Spalding
Lincolnshire
PE12 6HU

Executive Head Teacher: Mrs A Flack

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Welcome to Weston St Mary Church of England Primary School

Dear Parents/Carers

Weston St Mary CE Primary school is passionate about learning and prides itself on the quality of education it offers. Academic excellence is important to us, as is our commitment to creativity and the arts. The curriculum is varied and exciting, and develops independent learners equipped with the skills and confidence to take on the challenges of the 21st Century. Our dedicated team of teachers and support staff provides a caring and stimulating environment in which children thrive. As a result, our children are happy, sociable and confident.

We pride ourselves on building and maintaining a true sense of 'family' where everyone within the school community knows that they are cared for; that their needs are taken into account before decisions are made. This goes hand in hand with the Christian values we embrace as a Church School. Pupils, staff and the Governing Body enjoy excellent relationships with our local church and village community, and share many special events throughout the year, such as Christmas and Easter services, Remembrance Day, the St George's Day Parade and our annual Summer Fete.

Where you decide to have your child educated is one of the most important decisions you will make. You will want them to achieve their best, to be happy, to develop their social skills and increase their confidence. These are all very important to us, and we believe that through working with you we can ensure that your hopes for them become a reality.

The key to this is ensuring that standards are as high as they can be. As a staff we are committed to doing all we can to ensure that teaching, learning and standards of behaviour are high. We offer a wide and varied curriculum which encourages children to grow and develop academically, socially, culturally and emotionally. As a Church School we are deeply committed to children's spiritual development, and are focused on our Christian Values: Hope, Friendship and Perseverance.

We hope that this prospectus gives you a flavour of what we can offer your family, but to gain a deeper understanding of our school please do come and have a look around.

Mrs A Flack
Executive Head Teacher

Our Christian Values are: Respect, Hope, Forgiveness, Compassion, Courage and Perseverance

GOVERNORS OF THE SCHOOL

Mr Chris Mackman

Mrs Alison Flack

Mrs Ines Hooper

Mrs Emma Adie

Mrs Vanessa Cook

Mrs Rachael Walker

Mrs Sue Roberts

Mrs Rebecca Neno

Mrs Jennifer Smith

Clerk to the Governors

Mrs K Davis

STAFF TEAM

Executive Head Teacher:

Mrs A Flack

Head of School:

Mrs R Walker

Teachers:

Ms C Reynolds

Miss C Farmer

Miss K Jesson

Teaching Assistants:

Mrs C Christie

Mid-day Supervisor:

Mrs R Horn

Mrs J Smith

Finance & Admin Officer:

Mrs K Davis

Clerical Assistant:

Mrs R Horn

Business & Operations Partner:

Mrs S Rix

Caretaker:

Mrs H Lay

Area Site Manager:

Mr J Wardill

Aims of the School

To provide and promote a happy, secure, and stimulating environment which encourages the physical, social, intellectual, emotional and spiritual development of every child.

To develop self-confident, independent learners who find success at school through following a flexible, well differentiated curriculum.

To develop and encourage respect and responsibility for other people, their homes and school, and for their environment.

To foster good relationships between home, school and the local community.

To provide support for children with special needs.

Safeguarding and Child Protection

Our school is a safe environment for children. Through collective worship and lessons children are helped to understand what is and is not acceptable behaviour towards them.

They are also taught about staying safe from harm and how to speak up if they have any worries or concerns. Through our day-to-day contact with pupils and direct work with families, our school staff members have a crucial role to play in noticing indicators of possible abuse or neglect and in referring concerns to the appropriate agency.

Our Safeguarding and Child Protection Policy is on the school website.

Children in our care are taught how to use the internet safely, and we use stringent filtering software to prevent access to inappropriate data and materials.

Admission to the School

Children are admitted annually in September each year.

Lincolnshire County Council requires parents/carers to complete a common application form for them to co-ordinate admissions for all primary schools in Lincolnshire. Applications for Reception places and mid-year admissions are completed on line. Guidance packs for Reception places are available from the school which will give you all the information you require. A copy of the County Policy for Primary Schools Admissions is enclosed in this prospectus pack.

Parents of new pupils are invited to school to meet the Early Years teacher early in the Summer term. This gives parents the opportunity to meet staff and ask any questions they may have.

Children arriving in the area having attended other schools are admitted at any time of the school year if there are spaces available. Contact the school for further information on admissions.

School Rules and Discipline

Most of our rules deal with safety, movement around the school, and thoughtfulness towards others. Children will be made familiar with them as the need arises.

Discipline is mainly instilled by hard work in a stimulating, happy and caring environment. Children are expected to show increasing development of self discipline and control. Children are given verbal guidance on the behaviour expected of them and are required to act responsibly and take a pride in themselves, the school and the village.

Should there be a persistent problem with a child, the school will contact the parents so that the problem can be resolved. The school looks for full support from parents in the matter of discipline.

Home/School Agreement

The school has a Home School Agreement. It explains the aims and values of the school and also spells out the responsibilities of the school and parents and what is expected of the pupils.

School Times & Lunch Arrangements

Children should not arrive at school before 8.45am

Staff greet pupils at main gate	8.45am - 9.00am
Lessons start	9.00am
Morning Playtime	10.30am - 10.45am
Lunchtime	12.00pm - 1.00pm
End of School Day	3.15pm

Lunches

Parents are able to choose either a cooked school lunch or to provide a packed lunch. Hot Meals are delivered daily by our specialist schools' catering provider – Willoughby Foods. Details of their menus and other services will be provided by the school.

If your child has a packed lunch please ensure it is brought in a secure plastic box clearly marked with your child's name. Children's drinks should be in watertight containers. As we seek to promote healthy eating, we would like to ask that children do not bring cans, fizzy drinks or chocolate.

Free School Meals

All children in Key Stage 1 (Reception, Year 1 and Year 2) are provided with a free hot lunch every day.

Children of families on a low income may be eligible to receive free school meals. Income-based entitlement to free meals also triggers additional Pupil Premium funding for the school. The school will be able to offer guidance on how to apply, and information collected by us to determine this entitlement will be treated in the strictest confidence.

Drinks

We encourage children to drink water throughout the day. Children are provided with a water bottle upon admission, which is to be brought to school daily filled with water (no squash or juice please), with the child's name clearly marked on the bottle. At the end of the day the bottle is taken home, washed and refilled and brought to school the next day. Drinking more water throughout the day has a proven positive effect on how children perform at school so we hope that parents will be supportive of this.

Uniform

Polo shirt – white with logo.
Dark blue cardigan, jumper or sweatshirt with logo.
Grey skirt or trousers or a blue gingham dress may be worn in the summer

P.E. Kit Blue T-shirt, black shorts & plimsolls.

Outdoor Games Trainers, warm jumper or tracksuit.

Outdoor Education Wellingtons, warm clothes and waterproofs.

Please note that we expect all children to wear PE kit as listed above. We also insist that children place importance on their safety and that of others, therefore no jewellery, ear rings or studs are permitted to be worn during PE sessions, and long hair must be tied back.

A Book Bag with the school logo is also needed in school each day.

Uniform items with the school logo can only be purchased from the My Clothing.
<https://myclothing.com/weston-st-mary-church-of-england-primary-school/23252.school>

We expect pupils to be responsible for all of their personal items in school.

Please ensure that all clothing is named.

Illness

In the case of a child being taken ill in school, we will contact parents so that the child can return to the comfort of home.

If a child is hurt during play or becomes unwell during the school day, our trained staff will attend to the child. Parents will be notified about serious injury or ill health.

All accidents are recorded and appropriate information passed to parents.

The revised statutory guidance from the Department of Education states that “staff must not give prescription medicine or undertake healthcare procedures to pupils without appropriate training and training must be updated to reflect any individual healthcare plan”. Medicines should only be taken to school where it would be detrimental to a child’s health if the medicine were not administered during the school day and these types of medicines will form a care plan for those individual children.

Please refer to our Administration of Medicines Policy for further details.

Parents/ carers may come into school to administer medication if this is necessary and the doctor is prepared to allow the child to attend school.

Absence from School / Holidays

It is **most important** that we receive a telephone call on the first day of a child’s absence before the registers close at 9.30am. On their return to school we need to have an explanation for the absence; otherwise the absence will be classed as unauthorised.

All unreported absence will be followed up with a telephone call or by letter.

Due to changes to School Attendance Legislation in September 2013, the school is extremely unlikely to authorise any absence due to holidays taken during term time. Any requests for holidays in term time must be made in advance, on the official Application for Leave of Absence form obtainable from the school, but will only be agreed in exceptional circumstances. Parents may be asked to meet with the Headteacher to discuss the circumstances of any holiday application, in order to comply with the change in the law.

We would respectfully ask parents of Year 2 and Year 6 children to make sure their child attends school during the SATs tests which are normally held in May/June.

There are five staff training days during the year when staff take part in training or attend courses etc. You will be kept informed of our schedule of holiday dates and notified of staff training days.

The Curriculum

At part of the South Lincs Hub, we provide our children with the knowledge and skills they need in order to succeed within an ever-changing society, helping them to know and remember more. As well as enabling them to develop a depth of knowledge across a range of subjects, we look to nurture within them the ability to think critically, questioning the views of others and building, evidencing and articulating their own.

By teaching our children to read with fluency, understanding and enthusiasm, we enable them to further their knowledge in areas of their own interest, as well as deepening their understanding of what they have learnt within lessons.

Grounded within a philosophical context through the use of 'Big Questions', we aim to empower pupils from all backgrounds and ethnicities, developing within them the tools they need in order to express themselves verbally, in writing and creatively.

We believe that social, moral, spiritual and cultural development enables our pupils to become confident, independent learners. By adopting a holistic approach to our children's development, we look to enable them to have a positive impact as citizens of our local, national and global communities.

Early Years – Reception Year

During the Early Years we provide a fun, caring, stimulating and structured environment with a carefully planned range of activities which supports pupils' learning in the seven areas of learning. This provides children with secure foundations for their future at our school.

Core Areas

- Communication and Language
- Physical Development
- Personal, Social & Emotional Development

Specific Areas of Learning

- Literacy
- Mathematics
- Understanding the World
- Expressive Art & Design



All of the staff working in this stage support and guide children to develop their understanding. This is done through carefully planned, play based fun activities which include individual, group and whole class learning opportunities. Children are encouraged to explore, experiment and investigate.

Please let us know about your child's achievements at home, as this gives us a much clearer picture of your child's progress.

Key Stage One

The children enter Key Stage One at the beginning of Year 1 and continue through this stage until the end of Year 2. During this stage they develop their speaking, listening, reading, writing, grammar and number skills along with their understanding of the wider world. Teaching and learning is organised in a variety of ways according to both the needs of the children and the subject. Our thematic curriculum engages children and helps them to develop their instinctive desire and thirst for learning. We also teach phonics from Reception to Year 2 which has a huge impact on children's reading and writing skills.

Key Stage Two

The children in Years 3, 4, 5 and 6 further develop essential reading, writing, mathematical and investigation skills which they apply across the curriculum. Whilst English, Mathematics and Science are taught individually, other subjects (such as History, Geography, Art and DT) are taught through our philosophy-based curriculum in order to make learning meaningful and relevant.

Swimming

All of our pupils take part in weekly swimming lessons during term time, from April to October. We are deeply committed to ensuring our pupils can swim 25m before they leave us. This target was achieved in 2018 and 2019, with 100% of Year 6s being able to swim 25m or more by the time they moved to secondary school.



Religious Education and Collective Worship

Religious Education forms an important part of our school ethos and culture, and is taught discretely using the Lincolnshire Agreed Syllabus for RE, as well as through Christian Values during Collective Worship.

We have close links with Weston St Mary's Church and our community, and with the wider Diocese as part of the Lincoln Anglican Academy Trust. A regular act of collective worship is led by the Head of School, other members of staff, or a local clergy member. Once a term we visit Weston St Mary's Church for a service led by the vicar.

As in all schools, all acts of collective worship must be "wholly or mainly of a broadly Christian character".

Although we teach Christianity as the main religion, we also explore the other major world faiths and beliefs, to promote greater tolerance and understanding of differing world cultures.

Under Section 9 of the 1988 Education Act "a pupil shall be wholly or partly removed from attendance at religious worship in the school or from receiving religious education given in the school, or both, if the parent of the pupils so wishes." Such requests should be discussed with the Head of School.



Special Educational Needs & Disabilities (SEND)

Being such a small school, we get to know the children very well, very quickly. All children learn at different rates, but for some children aspects of learning can be very difficult. Often this will be because of a very specific need. It is our responsibility to identify children who have special educational needs and to assess how to best meet those needs.

Should a child continue to need assistance, they may need more support than we can reasonably be expected to provide. In such circumstances the school may make a referral to the Local Education Authority to make an assessment and to decide if an Education, Health and Care Plan is required.

The school works in partnership with parents and includes parents in each step of providing support for children with special educational needs. Regular review meetings are held and parents are given the opportunity to contribute to these. Where necessary other professionals are asked to provide specialist support.

Although special educational needs may mean that a child has difficulty with aspects of learning, the school actively seeks to identify those children who are very able and who should be suitably challenged. For those children we may call upon the needs of the "Gifted and Talented Support Service".

The school has a dedicated Special Educational Needs and Disabilities Co-ordinator (SENDco). Our SENDco liaises with parents and agencies, meets with parents and advises members of staff about approaches to use to help children with special educational needs.

Parents who have a concern about their child's progress should discuss this with the class teacher in the first instance.

Educational Visits

To support the curriculum we organise visits to places such as museums and galleries. These depend on topics being covered at the time. We believe that such visits are extremely important as they help to enrich the curriculum and to bring first-hand experience to children's learning. Before any educational visit takes place, thorough risk assessments are carried out by members of staff.

The Governors of the school reserve the right at their absolute discretion to exclude a child from any activity based on their previous behaviour.

Extra-Curricular Activities

The school is proud of the range of opportunities that we offer to children outside of our statutory requirements. Members of staff give up their time freely to run after school clubs. A range of activities is offered each term and club letters are sent home with further details.

In the past we have offered clubs such as Cooking, Gardening, Art and Craft, Computer Games, Puzzle Club, Calligraphy and Harry Potter club to name a few.

Medical Information

The school has access to the local health authority school nursing team. Apart from dealing with the general health of children they also conduct annual screening checks for Reception and Year 6 pupils.

It is vital that our contact information for parents is kept up to date so that you can be contacted should your child become ill whilst at school.

The school is very keen to help families where there are children with long term or more serious medical conditions. Please discuss any issues with the Head Teacher.

Discipline and Behaviour

We expect our children to follow the ABLE rules-

Arrive on time

Be respectful

Listen to instructions

Endeavour to work

Rewards

A range of rewards are awarded for good work and consistently good behaviour. Certificates are given out weekly in our Celebration Assembly which takes place each Friday.

We operate a Team Point system where children gain points on a daily basis for their work and behaviour, including play times. These points are counted weekly and the winning House is rewarded with a cup at the end of the year.

Praise and encouragement is always used in lessons and children are rewarded for their individual efforts as often as possible.

Equality of Opportunity

All children, regardless of race or gender, will be treated with the same degree of care and attention. All pupils will have the same rights of access to age appropriate activities in all respects of school life.

Governors are updated termly on any incidents of racial abuse or bullying, and equal opportunities in practice are integral to the school's ongoing self-evaluation procedures.

We have made a commitment that, wherever possible, children with physical disabilities will be educated in their local primary school. If required, adaptations to the building will be considered by the school, the Academy Trust and/or and the Local Authority to enable a child to attend our school. The school's Equality & Diversity Policy and Accessibility Plan are available on request.

Home Learning

All children are given a home/school reading book and a book for parents and staff to comment in. Parents are invited to make regular comments so that the school can monitor how well the children are reading.

Across the school the children are given weekly spellings to learn/practice at home, and will be tested in school each week. Up to two pieces of curriculum based homework will also be given weekly.

Complaints

We strive to deliver the best possible education for all our pupils and to care properly for their health, safety and welfare at all times. All the staff in this school, teaching and non-teaching, are dedicated to achieving this aim.

From time to time, however, it is possible that you may feel that we have not lived up to your expectations. If this is the case please tell us. If you do not tell us, we will not be aware of your concern, and if we are not aware of it there is little we can do to set things right.

The school has adopted a "complaints procedure" which gives helpful information on the best way of expressing any such concerns. Copies are available from the school office.



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**Weston St Mary
CE Primary School**

Executive Head Teacher: Mrs A Flack

*But as for you, be strong and do not give up, for your work will be rewarded ~ 2
Chronicles 15:7*

2020/21 Term Dates

Please find below the list of term dates and staff training days for the academic year 2020-2021.

- Term 1: Thursday 3rd September 2020 to Thursday 22nd October 2020
- Term 2: Monday 2nd November 2020 to Thursday 17th December 2020
- Term 3: Monday 4th January 2021 to Friday 12th February 2021
- Term 4: Monday 22nd February 2021 to Wednesday 31st March 2021
- Term 5: Monday 19th April 2021 to Friday 28th May 2021
(Bank holiday Monday 3rd and Monday 31st May 2021)
- Term 6: Monday 7th June 2021 to Wednesday 21st July 2021

Staff training days are as follows:

- Wednesday 2nd September 2020
Friday 23rd October 2020
Friday 18th December 2020
Thursday 1st April 2021
Thursday 22nd July 2021

I can do all things through him who strengthens me ~ Philippians 4:13